

Hutch Tiger Cycling Association

Meeting Minutes

March 28, 2019

HTI/TDK Conference Room

**Opening** – A motion to open a regular meeting of the Hutch Tigers Cycling Association Board of Members was made by Julie and seconded by Dan K. The meeting was called to order at 6:36 pm 3/28/19

**Attendees** – Julie C, Dan K, Nicole G, Mike R, Craig J, Bo Young, Guest Jeff Brenhaug

**Approval of Minutes**- February 28th minutes were reviewed. Julie motioned to approve and Mike seconded. Motion passed, minutes approved.

**Old Business**

Bo will upload April 2018 and January 2019 meeting minutes

Mike finishing To Do list for Fundraiser Chair.

Nicole gathering data for May 15 990-N form submittal to IRS, expecting \$250 in cost, address will be updated when 990-N filing complete

Nicole checked with Ward Law regarding changes to roles, addresses or Articles of Incorporation, they advised to keep good notes

Craig sent draft email to Board members introducing himself and sent to parents and athletes after approval.

Discussed HTCA open positions for 2019 season, Dan is assistant coach, Nicole/Julie Co-Chair Fundraising Coordinators. Logistics Coordinator position still open, discussed filling around parent meeting time.

Julie will add monitoring of background status to job description for website and Team Director/Coordinator position

**ACTION ITEM:** Follow up with NICA and make sure we know who restricts photos and process of opting out.

Race preferences confirmed (list completed at 2/28/19 meeting), skip Spirit MTN and Chequamegon, Leaders Summit will confirm

Tari didn't get in on call-up focus group

Craig reached out to Jennifer, she plans to coach and be photographer!

Julie to get 2018 photos to MS and HS by April 30<sup>th</sup>, she has link for photos.

### **Priorities:**

Budget. Board reviewed Nicole's draft proposal. Added \$250 for Transportation, clarified Filing Fees – IRS for filing taxes, added line item for \$200 for trailer storage. Discussed having minimum reserves of \$2,000. Possible grant available through the Elks. Julie motioned to approve budget, Mike second, all in favor, budget approved.

Passport to the Parks is on June 22<sup>nd</sup>, discussed getting more details, need times and volunteers. We are combining with Try It Out Session. Goal was to ride to Stahls from SA, Julie will connect with Tari and Angeline regarding the day. Mike volunteered to shuttle riders.

New Trailer discussed, Dennis Albin could wrap. Looked at snowmobile trailer as suitable fit. Need place for bikes while trailer being used.

**ACTION ITEM:** Bo explore insurance options

**ACTION ITEM:** Mike, Jeff, and Craig going to look at trailer

Mike Roen will lead Trail Cat Cycling

Water Carnival Parade (June 16th 12-4), need volunteers, giveaways (500 items for handouts, discuss with Standard Printing) should have 200 flyers for try-it-out session, ideally have trailer wrapped by then. Dan agreed to take the lead for the parade.

Team captains discussed, Mike and Craig will continue discussion, Craig will poll for advice on team captain.

12-15 athletes for 9<sup>th</sup> grade and above is Division 1, expected to stay in that division.

**ACTION ITEM:** Julie will register team in Pit Zone on April 1

Craig considering April 11 for coaches meeting.

## **New Business**

Preliminary Budget for 2019, Discussed and approved

Discussed pre-season desires, scheduling. Possible events:

June 11<sup>th</sup> Coaches meeting from 5-6, then bike fit and Luce Line ride from 6-8.

Parade- June 16<sup>th</sup>

Bike fit/Luce Line June 20<sup>th</sup> 6-8

June 22<sup>nd</sup> Try-It-Out to Stahls from 12-2

June 27<sup>th</sup>, Luce Line 6-8

**ACTION ITEM:** Julie will connect with school after deciding date for parent meeting, get handouts to schools including Park, May 16<sup>th</sup> proposed parent meeting.

**ACTION ITEM:** Need pre-season activity approval form submitted- Julie

Other discussion items:

Maintain or increase coaching numbers (12 so far)

Cayuna trip plus one other destination ride, discussed Alexandria or Rebecca.

Will continue to promote MN series races for rider involvement, Craig will come up with approach.

Non-Stahls practices on weekends, regular Sat. morning based on Thursday interest, proposed 7:30/8-10.

Next meeting May 2<sup>nd</sup>, HTI 6:30-8:30, then June 6<sup>th</sup>.

Bo motioned to adjourn, Mike seconded, all in favor. Meeting closed at 8:51 pm.