

Hutch Tiger Cycling Association

Meeting Minutes

February 19, 2018

Opening

The regular meeting of the Hutch Tiger Association Board Meeting was called to order at 5:41pm on February 19, 2018 in Sales #5 Room of HTI by Mike Roen

Present

Mike Roen-President, Julie Craig- Vice President, Calyn Liestman- Treasurer, Jeremy Timm- Member at Large, Jeff Liestman – Feeder Program Consultant

Approval of Minutes

The minutes of the previous meeting on January 22 2018 were appended by adding the word “Board” to the “Hutch Tigers Cycling *Board* meeting” to clarify the fact the meeting was only of the board and not of the entire association.

Open Issues

- Mike updated board on the status of placing meeting minutes on HTCA tab of web site. Also has also sent instructions on the method to post minutes on site to Kris O.
- Mike added team positions to website under Volunteer tab
- Mike updated the upcoming HTCA Board Meeting dates to Hutch Tigers Cycling Google calendar.

New Business

- Mike to launch the team Google drive with suggested hierarchy and determine Tier 1 vs. Tier 2 password possibilities.
 - Mike and Julie to load information into Google drive after it is set up.
 - Mike to come up with method of adding information to Google drive for Kalyn and Kris
- Julie to follow up on 501c3 status on March 1st if no word from IRS before.
- Website updates
 - Mike to change team ‘director’ to team ‘coordinator’ verbiage on the Volunteer page of website.
 - Mike to add “maintain/organized and efficient of all activities and context” to team coordinator and team logistics positions.
 - Mike to add Coach Licensing requirements on Volunteer page

- Mike to remove Coach title from positions on Volunteer pages.
- Mike to add maintaining team kits to Team Coordinator.
- Concussion Testing
 - Can be done before July 1st at High School
 - The Board discussed at length and determined to **make this testing mandatory** this year based on past team experiences.
 - Concussion testing will be added under team coordinator position on website.
 - Details of policy will need to be further worked out in future meetings.
- The board discussed the ISD 423 spring conference at the MS as being a target for recruitment.
 - Will be assigned to Team Coordinator.
- The board discussed the Feeder Program further
 - Mike to approach more coaches and follow up with coaches on heading up this potential.
 - Jeff L suggested a program to link experience riders with new ones and there was discussion on how best to do that. It was determined that it really depends on the leader of the program before such details can be worked out. He had previous success with teaming kids up together especially with girls hockey.
 - Particular suggestion were...
 - Luce Line Ride and Stahl's
 - A Luce Line ride evening with new kids
- Next the board discussed the team budget.
 - Calyn to add \$150 for trailer damage/theft (not collision at that is covered by pullers insurance).
 - Calyn to add \$100 for loaner bike repairs
 - Calyn to add \$200 for team kit updates for ensuring kits are available to new late season riders
 - Mike to follow up on trailer potential with Kris/Cory.
 - Calyn to breakdown categories further then the basic level that Mike proposed.
 - Team budget will be fed to Team Fundraiser for guidance on fundraising goals
 - It was discussed to target \$2000 in bank at end of each season to cover a single season cost. All rest of money raised needs to be spent each year or have plans to spend.
- Strategies on filling team positions were discussed.

Agenda for Next Meeting

Next meeting of the Hutch Tigers Cycling Association Board is March 19, 2018 where season planning will occur. Location will be determined closer to meeting date all times were set at 5:30pm-8:00pm. Agenda will be proposed prior to meeting date.

Adjournment

Meeting was adjourned at 7:52pm by Mike Roen. The next general meeting will be at 5:30 on March 19, 2018, location will be determined.

Minutes submitted by: Mike Roen – President

Approved by: Calyn Liestman